

# AFHRA Electronic Documents Request Form

To request and receive electronic documents from the Air force Historical Research Agency (AFHRA), please fill in the information below. You may request up to 10 digital documents at a time. Any document/s requiring a security review can take up to 8 weeks. Please wait until you receive your complete order before making another request (EDR).

There are no charges for fees associated with making an EDR to AFHRA. However, AFHRA has up to 120 business days to respond to any individual EDR. Additionally, due to Department of Defense (DoD) instruction concerning Classified and Controlled Unclassified Information (CUI), AFHRA cannot release any document or file that is marked Classified, CUI, or contain any other privileged markings, nor can AFHRA unilaterally extract any unclassified portion of the document for release. You may either email the form to [afhra.news@us.af.mil](mailto:afhra.news@us.af.mil) for processing or mail your request to: AFHRA/RSR, 600 Chennault Circle, Maxwell AFB, AL 36112-6424.

**Name: Last, First**

**Address/PO Box**

**City**

**State/Country**

**Zip**

**E-mail**

**Phone**

**DIRECTIONS:**

1. Enter the REEL or IRISREF in column 1.
2. Enter the IRISNUM in column 2.
3. Enter a brief description of item requested in column 3.

**REEL NUMBER/IRISREF**

**IRISNUM NUMBERS**

**SUBJECT/TOPIC OF INTEREST**

**PRIVACY ACT STATEMENT**

Collection of this information is for a voluntary transaction authorized by 44 U.S.C. 2108. Disclosure of the information is voluntary; however, we will be unable to respond to your request if you do not furnish your name and address and the minimum required information about the records. The information is used by AFHRA employees to search for the record; to respond to you; to maintain control over information requests received and answered; and to facilitate preparation of internal statistical reports.